

LINWOOD COMMON COUNCIL
CAUCUS AGENDA
October 8, 2025
6:00 P.M.

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor Matik _____ Mrs. Albright _____ Mr. Kelly _____
 Mr. Levinson _____ Mr. Michael _____ Mr. Salerno _____
 Mr. Walcoff _____ Mr. Ford _____

- Professionals: Mr. Youngblood _____ Mr. Polistina _____ Mrs. Napoli _____

2. Approval of Minutes Without Formal Reading

3. Mayor's Report

4. Councilwoman Albright
 - A. Planning, Engineering, & Development
 1. Resolution approving temporary signage for the Mainland After Prom Annual Turkey Trot
 2. Resolution authorizing the hiring of Edward Blalock & Thomas Olson as Per Diem Electrical Inspectors

5. Councilman Kelly
 - A. Neighborhood Services

6. Councilman Levinson
 - A. Revenue & Finance
 1. Best Practices Inventory
 2. Ordinance amending Salary Ordinance for Per Diem Inspectors in the Construction Office – first reading

7. Councilman Michael
 - A. Public Safety
 1. Resolution awarding a Non-Competitive Contract for Professional Services to RJH Law Enforcement Consultants for Consulting Services regarding a personnel matter
 2. Resolution awarding a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for Legal Services regarding a personnel matter

8. Councilman Walcoff
 - A. Public Works

9. Council President Ford
 - A. Administration
 1. Resolution authorizing Raffle License for Gilda's Club

10. Solicitor's Report

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
October 8, 2025**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Matt Levinson

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

ORDINANCE

10 OF 2025	AN ORDINANCE AMENDING ORDINANCE NO. 2 OF 2025, AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATIONS AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH. FIRST READING: PUBLICATION: PASSAGE:	<i>October 8, 2025 October 14, 2025 October 22, 2025</i>
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RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

163-2025	A Resolution approving temporary signage for the Mainland After Prom Annual Turkey Trot
164-2025	A Resolution authorizing the issuance of a Raffle License, #2025-15, to Gilda's Club South Jersey
165-2025	A Resolution awarding a Non-Competitive Contract for Professional Services to RJH Law Enforcement Consultants for Consulting Services regarding a personnel matter
166-2025	A Resolution awarding a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for Legal Services regarding a personnel matter
167-2025	A Resolution authorizing the hiring of Edward Blalock & Thomas Olson as Per Diem Electrical Inspectors

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

ORDINANCE NO. 10, 2025

AN ORDINANCE AMENDING ORDINANCE NO. 2 OF 2025,
AN ORDINANCE PROVIDING FOR AND ESTABLISHING
SALARIES, COMPENSATIONS AND SALARY RANGES OF
OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD
AND REPEALING ALL ORDINANCES HERETOFORE
ADOPTED, THE PROVISIONS OF WHICH ARE
INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic
and State of New Jersey as follows:

SECTION 1: Section 1 of Ordinance No. 2 of 2025 is hereby amended to add the
following:

<u>PART TIME PER DIEM</u>	<u>RANGE</u>
Building Inspector	\$150.00 to \$300.00
Electrical Inspector	\$150.00 to \$300.00
Fire Inspector	\$150.00 to \$300.00
Plumbing Inspector	\$150.00 to \$300.00

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to
the extent of such inconsistencies.

SECTION 3: Should any sentence, clause, sentence, phrase or provision of this ordinance be
declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not
affect the remaining portions of this ordinance.

SECTION 4: This ordinance shall take effect upon its final passage, publication and adoption in the
manner prescribed by law.

<i>FIRST READING:</i>	<i>October 8, 2025</i>
<i>PUBLICATION:</i>	<i>October 14, 2025</i>
<i>PASSAGE:</i>	<i>October 22, 2025</i>

The within Ordinance was introduced at a meeting of the Common Council of the City of
Linwood, County of Atlantic and State of New Jersey held on, October 8, 2025 and will be further
considered for final passage after a public hearing thereon at a meeting of said Common Council on
October 22, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

RESOLUTION No. 163, 2025

**A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR MAINLAND AFTER PROM
ANNUAL TURKEY TROT**

WHEREAS, the Mainland After Prom has requested permission for ten temporary lawn signs advertising the Annual Turkey Trot for Thursday, November 27, 2025 at Mainland Regional High School; and

WHEREAS, the temporary lawn signs are requested to be installed on City property in the City of Linwood; and

WHEREAS, all temporary signage needs approval by City Council; and

WHEREAS, the Common Council is desirous of approving said request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that permission for the placement of ten temporary lawn signs advertising the Annual Turkey Trot is hereby granted to the Mainland After Prom based on the following conditions;

- 1.) Signs shall not be internally illuminated or electrically activated.
- 2.) Signs shall not be in the public Right-of-Way.
- 3.) Signs shall not block any site triangle for access and egress points of travel.

BE IT FURTHER RESOLVED, that the temporary lawn signs shall be permitted for a period beginning on November 1, 2025 and ending on November 27, 2025.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of October, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of October, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 164, 2025

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2025-15, TO
GILDA'S CLUB SOUTH JERSEY

WHEREAS, Gilda's Club South Jersey has applied for a Raffle License to conduct games on November 6, 2025; and

WHEREAS, Gilda's Club South Jersey has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-4-36004;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Raffle License be issued to Gilda's Club South Jersey and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of October, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 8th day of October, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
124 Halsey Street, 6th Floor, P.O. Box 46000
Newark, New Jersey 07101
(973) 273-8000

Application for a Raffle License

Application No. RA 2025-15
Identification No. 257-4-36004

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: LINWOOD

Part A - General

1. Name of applying organization: GILDA'S CLUB SOUTH JERSEY (CSCNJ)
- 2a. Street address of headquarters: 700 NEW ROAD LINWOOD NJ 08221
- b. Mailing address (if different): _____
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>11/6/2025</u>	<u>6PM-10PM</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: LINWOOD COUNTRY CLUB 500 SHORE ROAD
LINWOOD NJ 08221
- b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:

2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

Name of organization

Signature: BS

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

[illegible]

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

County of ATLANTIC

} ss.

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

23 day of 9, 20 25

Zachary Graves

Notary Public (Print name)

Signature of Notary Public

AFFIX SEAL HERE

ZACHARY R GRAVES
Commission # 50203478
Notary Public, State of New Jersey
My Commission Expires
October 04, 2027

Bl Development. MGR.

Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

Name _____

Email _____

Phone _____

Please make checks payable to:

Cancer Support Community New Jersey

Tickets | \$25 | 5 for \$100

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ID# 257-4-36004

ID# 257-4-36004



Cancer Support Community New Jersey.

A YEAR OF FINE DINING FOR TWO

Drawing to be held Thursday November 6th
at *Champions for a Cause* at Linwood Country Club
All proceeds to benefit Cancer Support Community of NJ's program of free
social and emotional support for individuals and families living with cancer.

No substitutions of the offered prize will be made and
no cash will be given in lieu of prizes.

**Win 12 gift certificates for dinner for two
at fine restaurants in Atlantic County, NJ**

Do not need to be present to win!

Tickets | \$25 | 5 for \$100

VALUE: \$1,800

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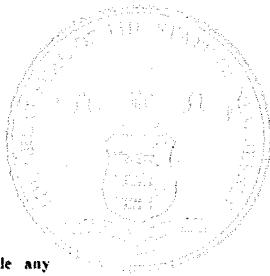
Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 07/05/2024

Expiration date: 07/05/2026

Registration identification: 257-4-36004

Gildas Club South Jersey
700 NEW RD
LINWOOD, NJ 08221



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.
This Registration Certificate may only be utilized by the above-named organization.

Mail to: Gildas Club South Jersey
700 NEW RD
LINWOOD, NJ, 08221
Attn:

Edward F. Barrett, Secretary
Legalized Games of Chance Control Commission

RESOLUTION No. 165, 2025

A RESOLUTION AWARDING A NON-COMPETITIVE CONTRACT FOR PROFESSIONAL SERVICES TO RJH LAW ENFORCEMENT CONSULTANTS FOR CONSULTING SERVICES REGARDING A PERSONNEL MATTER

WHEREAS, there exists within the City of Linwood, New Jersey, the need to engage a professional for consulting services regarding a personnel matter within the City of Linwood; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that RJH Law Enforcement Consultants, 54 Inverness Drive, Kendall Park, NJ 08852, is hereby hired for an amount not to exceed \$5,600.00 for consulting services regarding a personnel matter within the City of Linwood, as per the attached proposal, and all matters relating thereto;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with RJH Law Enforcement Consultants with regard to the aforesaid. This Contract is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a certification of availability of funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of October, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 8th day of October, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, QPA, City Clerk
Date: 10-01-2025
Re: Availability of Funds-Hearing Officer Fees

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$5,600.00 will be available under police other expenses in the operating budget. Funds will be encumbered to Raymond J. Hayducka Jr., 54 Inverness Drive Kendall Park, NJ 08852.

RESOLUTION No. 166, 2025

A RESOLUTION AWARDING A NON-COMPETITIVE CONTRACT FOR PROFESSIONAL SERVICES TO BARKER, GELFAND JAMES & SARVAS, P.C. FOR LEGAL SERVICES REGARDING A PERSONNEL MATTER

WHEREAS, there exists within the City of Linwood, New Jersey, the need to engage a professional for legal services regarding a personnel matter within the City of Linwood; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Barker, Gelfand James & Sarvas, P.C., 210 New Road, Suite 12, Linwood, NJ 08221, is hereby hired for an amount not to exceed \$10,000.00 for legal services regarding a personnel matter within the City of Linwood, as per the attached proposal, and all matters relating thereto;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with Barker, Gelfand James & Sarvas, P.C. with regard to the aforesaid. This Contract is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a certification of availability of funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 8th day of October, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 8th day of October, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, QPA, City Clerk
Date: 10-02-2025
Re: Availability of Funds-Hearing Officer Fees

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$10,000.00 will be available under police other expenses in the operating budget. Funds will be encumbered to Barker, Gelfond James & Sarvas P.C., 210 New Road, Suite 12 Linwood, NJ 08221.

RESOLUTION No. 167, 2025

A RESOLUTION AUTHORIZING THE HIRING OF EDWARD BLALOCK AND THOMAS OLSON
AS PER DIEM ELECTRICAL INSPECTORS FOR THE CITY OF LINWOOD

WHEREAS, the City of Linwood is in need of Per Diem Electrical
Inspectors; and

WHEREAS, interviews were conducted and Edward Blalock and Thomas
Olson have all Electrical Inspection Certificates necessary to perform
the duties of Electrical Inspector for the Linwood Construction
Office;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City
of Linwood that Edward Blalock and Thomas Olson are hereby hired as
Per Diem Electrical Inspectors for the City of Linwood effective
October 8, 2025 per UCC Code 52:27D-126 at a rate of \$150.00 per diem,
in accordance with the Linwood Salary Ordinance and all amendments
thereto;

BE IT FURTHER RESOLVED, that this Resolution is contingent upon
satisfactory completed background checks on Edward Blalock and Thomas
Olson.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,
do hereby certify that the foregoing resolution was duly adopted at a
Regular Meeting of the City Council of Linwood, held this 8th day of
October, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 8th day of October, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____